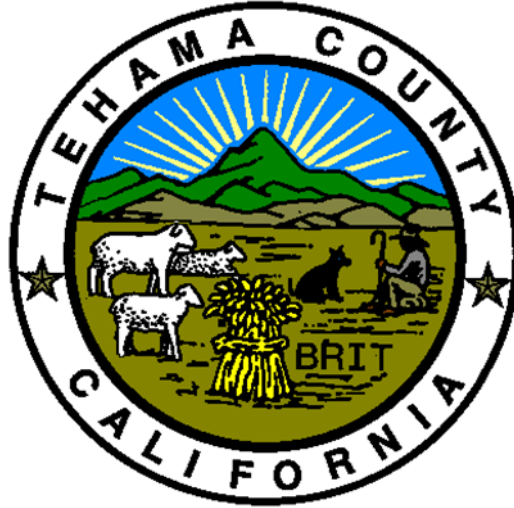


COUNTY OF TEHAMA



REQUEST FOR PROPOSALS (RFP)

PROGRAM DESIGN & IMPLEMENTATION SERVICES

**Response to Clarifying Questions
July 29, 2022**

1. Request clarification on whether applications that meet eligibility criteria need to be selected to receive a grant based on a merit review score or by random lottery pick.

Answer #1: The County is requesting that consultants propose a selection process most appropriate to their program design. Our primary concern is that the selection process is fair and unbiased. The chosen method should be detailed in your proposal.

2. Is there a rough estimate that will help build a more accurate timeline as requested in Item “I”? Are there any target dates that need to be hit for having all grant funds to non-profits expended?

Answer #2: The County is requesting that the awarded contractor be prepared to begin the marketing and implementation of this program within approximately 30 days from contract award. Because of the need, we would prefer immediate implementation rather than waiting for standard grant cycles. All funds must be used for costs incurred on or after March 3, 2021. Funds must be obligated by December 31, 2024 and fully expended by December 31, 2026, although the expectation is that grants will be awarded well before these deadlines.

3. Does the County have a preferred payment vendor?

Answer #3: No

4. Does the County have a preferred media team or communications group that they would like for us to work with?

Answer #4: No; however, the ideal media team or communications group would have an understanding of the Tehama County business and non-profit community to best tailor their outreach approach.

5. Will the grant funds be provided to the chosen contractor prior to disbursement to the grantees or will the County reimburse the chosen contractor after disbursement have been made (i.e., upon invoice)?

Answer #5: Grant funds will be paid to the chosen contractor upon invoice for distribution to eligible awardees.

6. Are there any published reports regarding the impact of COVID-19 on Tehama County?

Answer #6: The County has not produced any reports related to the impact of COVID-19 on Tehama County. There is an excellent report published by 3CORE, Inc. entitled the “2022-2027 Regional Collaboration for Collective Impact” that contains relevant information for COVID impacts and recommendations. This report may be located at: <https://3coreedc.org/ceds/>

7. Clarify what is meant by use of term “Program” in relation to this Request for Proposals. “Program” may be interpreted to mean the design and implementation of a grant monitoring software program.

Answer #7: This scope of work is for the design, implementation and administration of the grant program itself. The County does not have the staffing available and requires a third-party contractor to manage this program on our behalf, although the County will be involved in the process and will retain final decision-making authority. Software or other specific tools are not a requirement.